

2026-2027 CONSTITUTION & BYLAWS / RESOLUTIONS

TRANSMITTAL FORM

Unit Name and Number _____

County _____ District _____

Constitution & Bylaws Chairman:

Name _____

Address _____

Telephone _____ Email _____

Have you:

- € Used the "Suggested Unit Constitution & Bylaws" form from the Department website?
- € Printed and completed two copies?
- € Completed all blanks on both forms, including the date the changes were approved by the unit?
- € Obtained the signatures of the President and Secretary on both forms?
- € Enclose a current copy of the Unit Constitution & Bylaws?
- € Updated your standing rules regarding your unit dues? Form can be found on the department website.

Send the completed documents with this form to:

PLEASE NOTE: If you are mailing in your Constitution and By-Laws with updates for review please send via regular mail. **DO NOT** send via Certified Mail/Registered Mail. They can also be emailed to the Department Chairman at the e-mail below to save postage.

Karen St. Hilaire

315-748-4481

E-mail: nyalaconstitution@gmail.com

PLEASE MAKE SURE ALL DOCUMENTS ARE SIGNED AND DATED