

AMERICAN LEGION AUXILIARY  
DEPARTMENT OF NEW YORK

Parliamentary Procedure and Protocol Test

Match each definition below with the correct term on the left:

- |                       |   |
|-----------------------|---|
| 1. ____ majority vote | a. a formal proposal of a person as a candidate                         |
| 2. ____ adjourn       | b. without a dissenting vote  |
| 3. ____ agenda        | c. the chairman or presiding officer                                    |
| 4. ____ quorum        | d. end of a meeting officially  |
| 5. ____ tellers       | e. more than half of those voting                                       |
| 6. ____ unanimous     | f. official record of motions made and actions taken by an organization |
| 7. ____ chair         | g. members selected to count and tally votes in a secret ballot         |
| 8. ____ amendment     | h. the number of members who must be present to conduct a meeting       |
| 9. ____ nomination    | i. a list of business to be considered at a meeting                     |
| 10. ____ minutes      | j. any proposal presented to a group                                    |
| 11. ____ motion       | k. a mallet used by the presiding officer to keep order                 |
| 12. ____ floor        | l. a proposal to change a motion  |
| 13. ____ ballot       | m. recognition by the presiding officer for the purpose of speaking     |
| 14. ____ second       | n. a written vote   |
| 15. ____ gavel        | o. support or endorsement of a motion                                   |

## QUIZ ANSWERS

1) e

2) d

3) i

4) h

5) g

6) b

7) c

8) l

9) a

10) f

11) j

12) m

13) n

14) o

15) k